

Top USA Tours Complimentary New York Airports Transfer

For USA & Canada tour members, we are pleased to provide complimentary transfer from airport to hotel upon arrival at New York. Our professional staff will meet you and direct you to the shuttle during the greeting hours.

- Greeting Hours: JFK 8:30am ~ 10:30pm
 LGA 8:30am ~ 10:30pm
 EWR 10:30am ~ 10:30pm

***** We only provide one-time complimentary airport transfer, if passengers need multiple transfers, please contact us for the additional fee *****

- **The complimentary transfer is based on arrival time and bus space, the last departure time from airport is 10:30pm.**
- For passengers whose flight arrival time falls within the greeting hours, but do not want to wait, may find transportation to the hotel on own expenses.
- For passengers whose flight arrival time falls outside the airport greeting hours, or desire to have a private car service, please place an order in advance at additional fees.
- If for any reasons the passengers miss the complimentary shuttle, may need to re-arrange your transfers on your own expenses.
- Upon arrival by **Domestic flights** at JFK, LGA, EWR Airport: please wait at your arrival flight baggage claim area. (Except arrival flights at JFK Terminal 7, please collect your luggage and exit to the arrival hall, meet our escort at **Hudson News Book Store**)
- Upon arrival by **International flights** at JFK, EWR Airport: collect your luggage and exit to the arrival hall, meet our escort at **Welcome Center**.

***** For passengers arriving by International flights: Please DO NOT wait inside the baggage claim area, our escorts are NOT allow to enter to the baggage claim area, please come out to the arrival hall *****

- For passengers who arrive early and without flight info, please meet at below locations:
(Please contact Top USA Tours 2 days prior to tour departure date to confirm the pickup time and tour guide info)
 - JFK: Terminal 7 Hudson News book store
 - LGA: Terminal B American Airline (AA) Baggage Claim Area
 - EWR: Terminal C Arrival Hall Welcome Center
 - Manhattan (Chinatown): 138 Lafayette Street New York NY 10013
 - Flushing: 136-28 39th Ave Flushing NY 11354 (Jade Asian Restaurant)
- While we offer complimentary transfer from New York airports to hotel for passengers' need, its final arrangements and departure time are determined by our tour guide and escort based on the local circumstances and the number of passengers on the scene.
- For those who desire to participate the optional New York Night Tour, must arrive the airports no later than 5:00pm (LGA), 5:00pm (JFK), 6:00pm (EWR)
- For flight delays, cancellations, and others emergency, please contact: **212-363-8687; 917-682-2818**

Private Transfer Fee:

Passengers' flight arrival time falls outside the airport greeting hours, or desire to have a private car service, please place an order in advance at additional fees.

- Arrival before 10:00pm, first & second person \$120, additional person \$10 per person (driver tips included)
- Arrival after 10:00pm, first & second person \$150, additional person \$10 per person (driver tips included)

Reservation required one day prior to arrival and must provide contact phone number. Upon arrival please contact the driver.

*** Please call us (212 363 8687) 2~3 days prior to departure for your tour guide's contact info ***
Our Office Hour: 9:30am ~6:00pm Eastern Time Monday to Friday